



## **Job Posting**

**Title: Digital Watauga Coordinator**

**Salary: \$18.00 Per Hour, 20 Hours Per Week with some benefits**

**Employer and Location: Watauga County Public Library, Boone, NC**

### **Job Description:**

The Digital Watauga Coordinator is responsible for overseeing, coordinating, and supervising the daily activities of all Digital Watauga temporary employees and volunteers. In addition, an employee in this role takes an active role in the collection management, organization, digitization, and web upload of materials from the Digital Watauga Project, as well as promotion of the DWP.

**Qualifications:** Completion of a Bachelor's degree in history, library science, or a related field is required. A graduate degree (MA or higher) in history, historic preservation, art history, library science, or a related field is strongly preferred. Experience working with manuscript archives, digital archives projects, Omeka, and the Dublin Core Initiative is generally required; past working experience with the Digital Watauga Project is strongly preferred.

**To apply** please send an email with a resume or curriculum vitae attached, as well as a list of three academic or professional references and a cover letter detailing your education and work experience, to [hr@arlibrary.org](mailto:hr@arlibrary.org). ***Review of applications will begin immediately and continue until the position is filled.***

**Applicants should also answer the following in their cover letter: *Identify a digital library or digital archives project that you highly respect, and briefly explain why.***

**To learn more about the Digital Watauga Project, visit <http://digitalwatauga.org/>**