

APPALACHIAN REGIONAL LIBRARY BOARD MEETING MINUTES

Wilkes County Public Library
Thursday, March 16, 2023 at 1:00 p.m.

Attending: Beth Tharrington, Jan Noffsinger, Monica Caruso, Kyle Hall, Tammy Holston, Bill Davis, Arnold Lakey, Sandra Basel, Patricia Swartzbaugh, Doug Butler, Karen Moll, Brenda Dobbins, Laura McPherson, Suzanne Moore, Monica Caruso, Tammy Holston

Absent: Roberta Jackson, Margaret Love

Call to Order

- Chairman Bill Davis called the meeting to order at 1:00 p.m.

Additions/Deletions and Approval of Agenda

- Added Executive Board Closed Session
- Jan Noffsinger made a motion to approve the Agenda of the January 2023 meeting; Karen Moll seconded; all approved

Approval of Previous Meeting's Minutes

- Noted that Casey Jo's last name (Johnson) was missing
- Karen Moll made a motion to approve the minutes of the January 2023 meeting; Jan Noffsinger seconded; all approved

Correspondence and Communications

- Monica reported on praise from a patron on new employee Justin Daly who assisted with printing. Board offered congratulations and asked Secretary to send a card.

Report of Library Director and County Librarians

- Individual reports were provided
- Follow-up discussion: Kyle Hall (Ashe) will check with local commissioners to see if they would let a commissioner attend the local library meetings. Kyle asked about the response of Watauga commissioners, and Monica reported that they said they are very aware of the need for expansion. Doug Butler asked about Watauga's total square feet and projected square feet (40,000 - to just about double). Ray Pickett is asking for specific detail and amount of support is not yet decided. Tammy Holston reported that Virginia Fox is not willing to participate in the Congressionally Directed Spending Request process for improving the library - Tom Tillis is supporting the CDS and Watauga will be trying to apply for funding with this opportunity.

Unfinished Business

- The board went into closed session

Reports of Standing Committees

- Budget and Finance
 - Finance Officer Tammy Holston presented the revised budgets for FY 2022-23 and Proposed 2023-2024 Budgets to the board.
 - Notes: contingency - regional mileage \$1000; regional supplies - conference (NCPLDA) \$600; all three counties are moving funds to cover increase in bank fees; requesting an increase to personnel costs for 2023-24 at average of 6% per county.
 - Jan Noffsinger made motion to approve, Arnold Lakey seconded, all approved.
- Governance

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- Amendments were suggested for: p2 - bylaws about voting members and p4 - officers (sec 4.2) elected at July meeting and rotate the following year -article 5 regular meetings to be rescheduled only on condition of weather or other extreme circumstance. Arnold Lakey motioned, Brenda Dobbins seconded, and all agreed.
- Regarding sending a local board substitute for absent regional board members to a Regional Board meeting, Arnold explained that all the board needs to do is attach the amendment created by Attorney Tony Triplett to the current Inter-local agreement once it is signed.
- Kyle motioned upon approval of the Inter-local agreement amendment by each county, the same verbiage be used for local board bylaws.
- A letter will be sent to the counties to inform them of the board's decision.
- All agreed.

Adjournment

- Karen Moll motioned to adjourn the meeting and Patricia Swartzbaugh seconded the motion. All agreed.

Next Meeting: May 18, 2023 at Watauga County Public Library