



Appalachian Regional Library Board Meeting Minutes

Ashe County Public Library

Thursday, July 20, 2023 at 1 pm

Board members present: Patricia Swartzbaugh, Sandra Basel, Bill Davis, Arnold Lakey, Brenda Dobbins, Kyle Hall, Doug Butler, Beth Tharrington, Jan Noffsinger, Roberta Jackson, Karen Moll

Library staff present: Tammy Holston, Monica Caruso, Laura McPherson, Suzanne Moore

Absent: Margaret Love

Call to order

- Chair Bill Davis called the meeting to order at 1:02 pm

Additions/Deletions and Approval of Agenda

- Request to amend agenda to include approval of sale of old Watauga outreach vehicle
- Beth Tharrington made a motion to approve the amended agenda; Sandra Basel seconded; all approved

Approval of the Minutes

- Minutes of the regular May 2023 meeting
 - Change undated to updated
 - Patricia Swartzbaugh made a motion to approve the minutes as amended; Brenda Dobbins seconded; all approved
- Minutes of the special meeting on June 27
 - Change meeting time to 9:30 am
 - Arnold Lakey made a motion to approve the minutes as amended; Patricia Swartzbaugh seconded; all approved

Correspondence and Communications

- None

Reports of the County Librarians and Regional Director

- See printed reports

Unfinished Business

- None

Reports of Standing Committees

- Budget and Finance
 - Tammy Holston presented the following budget items to the board:
 - 22-23 Local budget revisions – Final June 30, 2023
 - 22-23 State Aid budget revisions – Final June 30, 2023
 - 23-24 Proposed Local Budgets / 23-24 Proposed State Aid Budget



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- Karen Moll made a motion to approve the finance report as presented by Tammy; Kyle Hall seconded; all approved
- Tammy Holston requested that the board approve a reallocation of ARPA funds from regional miscellaneous to regional software/hardware maintenance
- Patricia Swartzbaugh made a motion to reallocate the ARPA funds as requested by Tammy; Jan seconded; all approved

Governance

- All local boards adopted bylaw changes to include the verbiage regarding substitutes attending regional board meetings if necessary
- Kyle Hall made a motion to accept the amendments to the local bylaws; Sandra Basel seconded; all approved

Personnel

- Search Committee Report – ARL Director Position
 - Jacob Starks will begin work on September 1

New Business

- Tammy Holston requested approval to sell old Watauga outreach vehicle and apply funds to mats/racks in new outreach vehicle
 - Patricia Swartzbaugh made a motion to approve the sale; Beth Tharrington seconded; all approved
- The Nominations Committee recommended the following officers for FY 2023-24:
 - Patricia Swartzbaugh, chair
 - Kyle Hall, vice-chair
 - Brenda Dobbins, secretary
- Jan Noffsinger made a motion to accept these officers as recommended by the Nominations Committee
- At this time, outgoing chair Bill Davis handed the meeting over to incoming chair, Patricia Swartzbaugh
- Patricia Swartzbaugh thanked the previous slate of officers, especially for their work on the Search Committee.
- Sandra Basel praised Tammy Holston's dedication and reliability as Interim Director, as well as her assistance with the search process.

Adjournment

- All agreed to adjourn.