

**ARL Director of Libraries Report for July & August 2022
September 2022 Board Meetings**

Administration & Personnel

- Watauga’s YS Manager, Judith Winecoff, is retiring at the end of this month. We have hired Amber Combs for this position. She comes to us from the Northwestern Regional Library, and will begin September 26.
- Watauga has one part-time Circulation Assistant position open – Linda Young retired and Shana Lewis moved into that position, leaving her position open.
- The AS Specialist position in Ashe has been filled by Katylin Martin, who moved up (literally and figuratively) from the first to the second floor and from a part-time to a full time position.
- Ashe’s Circ Dept now has 2 openings for PT Assistants (another PT Circ Assistant resigned)
- Wilkes has one opening – for one full time or two part-time YS Specialists.
- The region’s search for a new director continues.

Budgets & Finance

- Final FY 21-22 #s will be presented at the November 2022 meetings, after our audit is finalized.
- End of August 2022 %’s across the region:

	<u>Revenues</u>	<u>Expenditures</u>
Ashe	21.69%	14.58%
Watauga	18.49%	18.56%
Wilkes	18.65%	14.41%
Regional	15.04%	16.29%
TOTAL	18.72%	16.43%

•The non-recurring State Aid (ARPA money) coming to ARL will be \$216,982. The regional board will approve how this money is to be spent. Please see attached report* for Library Administration’s recommendation of the purchase of a new regional courier vehicle (with the current vehicle passed on to one of the other libraries), salary supplements for staff, and some miscellaneous equipment, the remaining money to be divided among the 3 counties. We recommend spending the money this fiscal year, reporting on it, and paying for only one year’s audit with the money included.

Grant Activities

- ARL spent the entire \$15,000 LSTA Bright Ideas grant. Ashe purchased a large format printer and laminator. Watauga purchased a microfilm reader-printer. Wilkes will use the money to offset costs for the new Veterans History Project magazine coming out later this year.
- The State Library may offer another Bright Ideas grant; if so we will apply for it as well.

*Please see next page

v6 2022 ARPA money from the NC State budget through the State Library					
TOTAL			\$216,982		
IDEAS FOR USE	EST COST		IF SPENT	→ → → →	REMAINING
Regional courier vehicle (Ford Transit Connect) Greg working on	40,000		40,000		176,982
staff bonuses 8%	139,414		179,414		37,568
increased audit cost b/c of extra \$ for 22-23	9,000		188,414		28,568
new phone for IT Manager	400		188,814		28,168
PC and laptop* for new director	2,000		190,814		26,168
Remainder split 3 ways (\$8,722 per county library)	26,168				0

	% of salary	PLUS	FICA	EQUALS	Total
2%	\$32,377	+	\$2,477	=	\$34,853
3%	\$48,565	+	\$3,715	=	\$52,280
4%	\$64,753	+	\$4,954	=	\$69,707
5%	\$80,942	+	\$6,192	=	\$87,134
6%	\$97,130	+	\$7,430	=	\$104,560
7%	\$113,318	+	\$8,669	=	\$121,987
8%	\$129,507	+	\$9,907	=	\$139,414
9%	\$145,695	+	\$11,146	=	\$156,841
10%	\$161,883	+	\$12,384	=	\$174,267