

APPALACHIAN REGIONAL LIBRARY BOARD
Board Meeting Minutes: September 18, 2025 at 1 pm at Wilkes County Public Library

In attendance: Margaret Love, Jan Noffsinger, Kyle Hall, Karen Moll, Patty Swartzbaugh, Mary Stolberg, Natalie Harkey (virtual), Jennifer Chatham, Arnold Lakey, James Bumgardener

Absent: n/a

Staff: Tammy Holston, Laura McPherson (virtual), Monica Caruso, Suzanne Manners

Guests: Martha Townes (Wilkes substitute)

- I. Call to order
 - A. Time: 1:07 pm.
- II. Additions, deletions, and approval of agenda
 - A. Motion to approve: Jan Noffsinger
 - B. Second: Patty Swartzbaugh
 - C. All approved
- III. Approval of July 2025 ARL Board minutes
 - A. Motion to approve: Karen Moll
 - B. Second: Arnold Lakey
 - C. All approved
- IV. Correspondence and communications
 - A. None
- V. Reports
 - A. County Librarians (see reports)
 - B. Regional Director (see report)
- VI. Unfinished Business
 - A. None
- VII. New business
 - A. A decision was made to rearrange the regional board meeting calendar to accommodate for the annual On the Same Page Literary Festival in Ashe County.
 - B. Motion to approve: Mary Stolberg
 - C. Second: Kyle Hall
 - D. All approved
- VIII. Reports of Standing Committees
 - A. Budget and Finance (see reports for details).
 1. Approve Updated FY 2025/2026 Budget Adjustments and Jan Noffsinger to continue as committee chair.
 - a) Motion to approve: Margaret Love
 - b) Second: Patty Swartzbaugh
 - c) All approved
 2. Request a transfer of \$75,000 from First Citizens operating account to the NCCMT investment account.
 - a) Motion to approve: Kyle Hall
 - b) Second: Arnold Lakey
 - c) All approved
 - B. Governance: Kyle Hall was appointed as the new committee chair. The committee will begin reviewing collection development, the patron code of conduct, and safety &

APPALACHIAN REGIONAL LIBRARY BOARD

Board Meeting Minutes: September 18, 2025 at 1 pm at Wilkes County Public Library

security policies. Meanwhile board members were tasked with reviewing these policies to make suggestions of edits or inclusion of additional information.

C. Personnel: Closed Session

- a) Motion to enter closed session: Patty Swartzbaugh
- b) Second: Karen Moll
- c) All approved

IX. Return to Open Session

A. Approve July 2025 Closed Session Minutes

1. Motion to approve: Patty Swartzbaugh
2. Second: Kyle Hall
3. All approved

B. Approve any new motions discussed in closed session (if needed)

1. Motion to approve: Karen Moll
2. Second: Patty Swartzbaugh
3. All approved

X. Adjournment

- A. Motion to adjourn: Patty Swartzbaugh
- B. Second: Camilla Lovette-Day
- C. All approved
- D. Time: 2:20 pm

***§ 143-318.11.(a)(6)** To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.