



## APPALACHIAN REGIONAL LIBRARY BOARD MEETING AGENDA

### Wilkes County Public Library

Thursday, September 21, 2023 at 1:00 p.m.

(Action items in **bold.**)

1. Call to Order

Members in attendance: Bill Davis, Sandra Basel, Arnold Lakey, Jacob Starks, Patricia Swartzbaugh, Margaret Love, Kyle Hall, Roberta Jackson, Karen Moll, Brenda Dobbins, Doug Butler, Suzanne Moore, Kim Barnes (for Jan Noffsinger), Laura McPherson, Monica Caruso, Tammy Holston, Camilla Lovette (for Beth Tharrington), visitors: Gwen Shafer, George Shafer, Glenda Adams

2. **Additions/Deletions and Approval of Agenda**

Sandra Basel motioned to approve agenda, Karen Moll seconded and all were in favor.

3. **Approval of the Minutes**

- Minutes of the July 2023 meeting  
Bill brought up missing information recorded at a closed session, during the regular meeting. The approval of the July 2023 Minutes was tabled. The Board will need to approve those minutes at the November 2023 meeting as a motion was not made later in the September meeting to approve them.

4. **Correspondence and Communications**

None

5. **Reports: County Librarians and Regional Director**

Reports were provided.

Tammy announced that an additional \$3.8M in State Aid to libraries is due to be approved – this could potentially bring 2.6% (75,000 to \$99,000) extra reoccurring funds to our region.

6. **Unfinished Business** - None

7. **Reports of Standing Committees**

**Budget and Finance**

- 23-24 Tammy presented local and state budget revisions.
  - Margaret Love motioned to approve the revisions, Kyle Hall seconded, and all were in favor.
- Request approval to move Watauga Money Market \$ to NCCMT (approx. \$39,511)
  - Doug inquired about the status of the Expansion Project – Jacob and Monica will meet with the county manager for advice on proceeding.
  - Kyle Hall motioned to move the funds, Bill Davis seconded and all were in favor.
- Jan Noffsinger will be asked to serve as the new Budget and Finance Committee Chair.

**Governance:**

- Kyle Hall will serve as the new Governance Committee Chair.
- Jacob Starks announced that the committee plans to review and revise 22 policies that are at least nine years old.

**Personnel:**

- Doug Butler will serve as the new Personnel Committee Chair.

8. **New Business**

- Ashe Library would like to add a fee for Genealogy services. They will share an updated policy for review and approval at the November meeting.
- Board chair has requested a closed session to discuss a personnel update with Board members.
  - Kyle Hall motioned to approve both items 1 & 2 of the closed session and Margaret Love seconded. All were in favor.

9. **Adjournment**

- The next meeting is scheduled for November 16, 2023 at the Watauga County Public Library
  - Kyle Hall motioned to adjourn and Doug Butler seconded. All were in favor. The meeting was adjourned at 3:45
- A reception for Jacob Starks, to meet members of the Wilkes Community, followed the meeting.