



APPALACHIAN REGIONAL LIBRARY BOARD MEETING MINUTES

Wilkes County Public Library

Thursday, March 21, 2024 at 1:00 p.m.

1. Call to Order
 - a. Patricia Swartzbaugh called the meeting to order at 1:05 p.m.
 - b. Present: Tammy Holston, Bill Davis, Jan Noffsinger, Arnold Lakey, Jacob Starks, Karen Moll, Jennifer Chatham, Brenda Dobbins, Doug Butler, Laura McPherson, Monica Caruso, Roberta Jackson, Margaret Love
 - c. Absent: Beth Tharrington, Kyle Hall
2. **Additions/Deletions and Approval of Agenda**
 - a. Suzanne requested an addition to New Business concerning an early closure for Wilkes County Public Library on May 16, 2024
3. **Approval of the Minutes**
 - **Minutes of the January 2024 meeting**
 - Karen motioned to accept the minutes of the January 2024 meeting. Brenda seconded the motion, and all were in favor.
 - **Minutes of the Special Called Meeting – February 2024**
 - Karen Moll motioned to accept the minutes of the special called – February 2024 - meeting. Brenda Dobbins seconded the motion, and all were in favor.
4. Correspondence and Communications
 - a. None
5. Reports: County Librarians and Regional Director
 - a. See attached.
6. Unfinished Business
 - a. The proposal to give Nicole deBruijn, Wilkes Tech Services Manager, additional responsibilities as Facility Manager with a \$3000 increase in annual salary was discussed.
 - b. Bill Davis motioned to accept the proposal. Margaret Love seconded the motion and all were in favor.
7. **Reports of Standing Committees**

Budget and Finance

- Tammy presented Local budget and State Aid budget revisions.
- The Proposed Local Budgets for FY 24-25 that will be submitted for County Consideration were presented. Bill Davis motioned to accept the proposal. Margaret Love seconded the motion and all were in favor.

Governance:

- **Program policy revision – tabled for the next meeting since Kyle Hall was absent.**

Personnel:

- The board went into executive session to discuss personnel matters.

8. **New Business**

- Staff training will take place for Ashe County on March 28 and a Regional Training Day is scheduled for April 19 in Wilkes County
- Suzanne explained that downtown North Wilkesboro will be closing streets early on May 16, 2024, for the NASCAR Haulers Parade, barring parking lot access for patrons and staff. Bill Davis motioned that the Wilkes County Public Library close at 3:00 p.m. on May 16 and Jan Noffsinger seconded his motion. All were in favor.
- Margaret Love motioned to accept the recommendation made in the closed session. Jan Noffsinger / Arnold Lakey seconded the motion and all were in favor

9. **Adjournment**

- Next meeting May 16, 2024, at the Watauga County Public Library

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