



## APPALACHIAN REGIONAL LIBRARY BOARD MEETING AGENDA

Watauga County Public Library and via Zoom

Thursday, May 19, 2022 at 1:00 p.m.

(Action items in **bold**.)

1. Call to Order
2. **Additions/Deletions and Approval of Agenda**
3. **Approval of the Minutes of the March 2022 meeting**
4. Correspondence and Communications
5. Reports: County Librarians and Regional Director
6. Unfinished Business
7. **Reports of Standing Committees**

### Budget and Finance

- 21-22 Local budget revisions
- 21-22 State Aid budget revisions

### Governance:

- Revision to Personnel Policy regarding paid work time for school attendance
- Corrections to article and section #s in Personnel Policy
- Clarification to probation period rule in Personnel Policy

### Personnel:

- Revision to Youth Services Specialist job description
- Closed session for Director's annual review
- Discussion of search for a new director

8. New Business
  - Request from the Watauga County Public Library Advisory Board to spend up to \$50,000 from the Watauga Building Fund on the first phase of a building renovation/expansion project. This would include:
    - 1) \$5,000 for Appalachian Architecture's proposal to provide a site plan, review of zoning/permitting requirements, base drawings, conceptual interior layout, and exterior design;
    - 2) \$5,000 for Municipal Engineering's proposal to help develop a base map and site plan;
    - 3) \$3,500 for a local soils engineer and drilling team to determine if the soils in the proposed area are suitable to excavate for a basement;
    - 4) \$10,000 for Ramsay Burgin Smith Architects to evaluate the existing and proposed space, help determine needs/goals of the community and library, and develop a building program for use by the project's final architect; and

**5) \$25,000 for Whitney Jones, Inc. to conduct a campaign survey (feasibility survey) to gauge support and leadership for a potential capital campaign to raise funds for renovation and expansion of the Watauga County Public Library.**

**9. Adjournment**

Next meeting July 21, 2022 at the Ashe County Public Library.