

Appalachian Regional Library Board Meeting Minutes

Ashe County Public Library

Thursday, January 16, 2025 at 1 pm

In Attendance: Brenda Dobbins, Mary Stolberg, Jennifer Chatham, Jan Noffsinger, Karen Moll, Kyle Hall, Patty Swartzbaugh, Camilla Lovette-Day, Margaret Love (virtual), Doug Butler

Library Staff: Monica Caruso, Suzanne Moore, Laura McPherson, Tammy Holston, Kilby Spencer

Absent: Arnold Lakey (excused)

- I. Call to Order
 - A. Doug Butler called the meeting to order at 1:10 pm.
 - B. Welcomed Kilby Spencer (ARL IT Administrator) and Camilla Lovette-Day (Wilkes)
- II. Additions/Deletions and Approval of Agenda
 - A. Motion: Patty Swartzbaugh
 - B. Second: Kyle Hall
 - C. All approved
- III. Approval of the November Meeting Minutes
 - A. Motion: Karen Moll
 - B. Second: Mary Stolberg
 - C. All approved
- IV. Minutes of the November 2024 closed session
 - A. Tabled until the March meeting
- V. Correspondence & Communications
 - A. None
- VI. Reports: County Librarians, Technology Manager and Regional Director (see [board archive](#))
- VII. Unfinished Business
- VIII. New Business
 - A. Reports of Standing Committees
 1. Budget and Finance:
 - a) Approve Updated FY24/25 Budgets
 - b) State Aid FY24/25 Budget
 - c) Ashe FY24/25 Budget
 - d) Watauga FY24/25 Budget
 - e) Wilkes FY24/25 Budget

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- f) ARPA Funds FY 24/25 Budget
- g) NCDIT – Digital Equity Grant
- h) Discussion
- i) Finance Committee Chair Jan Noffsinger recommended that the board accept the finance report as presented
 - (1) Second: Patty Swartzbaugh
 - (2) All approved

B. Governance:

- 1. Update: work on Meeting Room policy continues

C. Personnel:

- 1. Update: updates regarding the search for a Director will be shared in closed session

IX. Search Committee:

- A. Closed session

X. Adjournment

- A. Motion: Kyle Hall
- B. Second: Camilla Lovette-Day
- C. Time: 2:32 pm

XI. Next meeting will be on March 20, 2025 in Wilkes County at 1 pm (Committee meetings at 12:30 pm)