

Memorandum of Understanding

The following will constitute an operating agreement between the Friends of the Ashe County Public Library and the Ashe County Public Library, a member of the Appalachian Regional Library. It will stand until and unless it is modified by mutual agreement of the Friends executive board and the Library administration. The Friends mission is to raise money and public awareness in the community to support services and programs of the Ashe County Public Library. As a non-profit, 501(c)(3) organization, however, it is a legally distinct entity and is not part of the Library.

The Library

The Library agrees to include the Friends in its long-term planning process to ensure that the Friends are aware of the goals and objectives of the Library.

The Library agrees to share with the Friends the Library's strategic initiatives at the beginning of each fiscal year and discuss with the Friends how their resources and support might help forward these initiatives.

The Library agrees to supply the Friends with a "wish list" each year that indicates the anticipated needs for Friends support.

The Library agrees to provide the Friends with staff support, as available, to assist them with mass mailings, meeting coordination, and Friends promotional materials.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to accept donated materials on behalf of the Friends; provide to the donor the Friends' written receipt; provide space, as available, in the Library for book storage, sorting, and sales; and transact on-site sales of books for the Friends. Money received by the library staff will be rung through the cash register using the Friends button, deposited into the Library's bank account, then passed back to the Friends in a monthly check.

The Library agrees to accept membership dues on behalf of the Friends and as well to sell tickets to Friends fundraising events.

The Friends

The Friends agree to publicly support the Ashe County Public Library as part of the Appalachian Regional Library, and its policies.

The Friends agree to include a member of the ACP Library's administration (selected by the Administration) as a non-voting presence at all Friend's meetings and to allow room on the agenda for a Library report.

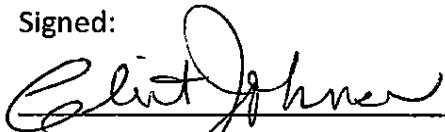
The Friends agree that any and all monies raised will be spent exclusively for Library programs and services, and other Library-defined needs, unless otherwise agreed to by both the Friends and the Library.

The Friends agree that the Library administration has the final say in accepting or declining any and all gifts made to the Library.


The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the ARL's Board of Trustees.

The Friends agree that if they cease to actively fundraise and promote the Library, they will disband, allowing for a new Friends group to be established in the future.

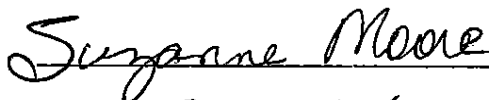
Signed:

 President of the Friends of the Library

Date 6-23-2014

 Chair, Library Board of Trustees

Date 7-23-14

 Library Director

Date 7-1-14