

Library Trustee Self Assessment

(Done individually for your information only)

Please check the box for those statements you are in total agreement with.

- 1. I know the library's mission statement.
- 2. I am familiar with the library's strategic or long range plan.
- 3. I am familiar with North Carolina state statutes that apply to libraries.
- 4. I visit my library frequently enough to be familiar with services and to see potential needs.
- 5. I refer any staff requests I receive to the library director.
- 6. I am willing to serve on library committees as needed.
- 7. I arrive for board meetings on time and do not miss more than three meetings in a calendar year.
- 8. I am familiar with the library's annual report.
- 9. I come to meetings having already read the information relevant to that meeting.
- 10. I understand and am comfortable with the board's decision-making process during meetings.
- 11. I willingly abide by majority board decisions and support them publicly.
- 12. I treat other board members with respect and listen openly to their opinions.
- 13. I understand and respect the different roles and duties of the library director and the board.
- 14. I am familiar with the library's policies.
- 15. I encourage and support the library director in achieving our organization's goals.
- 16. I am familiar with the board's bylaws.
- 17. I am a library advocate to civic groups, community organizations, and public officials.
- 18. I keep abreast of legislation impacting the library community.
- 19. I have established a relationship with my local and state representatives and discuss library issues with them, advocating for their support.
- 20. I belong to state and national library organization.
- 21. I have read issues of state or national library organization journals over the past six months.
- 22. I have attended at least two library events in the last year.
- 23. I have been formally introduced to key staff and understand their major job duties.
- 24. I feel free to vote my conscience even when I disagree with other board members.

If after taking the assessment you need more information on one of the topics, please ask your director, other board members, or contact the State Library of North Carolina.